Proposal for Working Group (WG) or Special Interest Group (SIG)

*For details on the process for creation of a WG or SIG, please refer to the* [Terms of Reference](https://encepp.europa.eu/document/download/566bdb7f-3269-470d-acf2-a84f00dabef7_en?filename=Terms%20of%20Reference%20ENCePP%20WGs%20_SIGs.pdf)*. Important note: a SIG is not a part of a WG; ENCePP partners submitting proposals should carefully consider whether the topic has sufficient content to justify a SIG, or can be addressed as a WG deliverable.*

* Your name
* Name of your ENCePP partner institution/network as published in the RWD Catalogues of [institutions](https://catalogues.ema.europa.eu/institutions) or [networks](https://catalogues.ema.europa.eu/networks)
* Topic / title
* Rationale *How is the proposed WG or SIG aligned with the ENCePP workplan?*

• Objectives of the WG or SIG

* Recommended term duration for the WG or SIG *x months/years, or until deliverables have been completed*

• Deliverables and corresponding timelines

• Recommended (co-)chair(s) and duration of their term

* Recommended WG or SIG size
* Impact *What are the benefits of the WG or SIG deliverable(s) for relevant stakeholders (e.g., ENCePP network, regulatory decision-making)*
* Involvement of the ENCePP Steering Group *Anticipated frequency of progress updates to the SG*
* Other information *e.g., specific expertise/experience/affiliation from members*

Please send your proposal to: [encepp\_secretariat@ema.europa.eu](mailto:encepp_secretariat@ema.europa.eu)